

2019 - 2020 Montana Small Schools Alliance "Standards" Program Directions for Districts

OPI Library Standard:

- (2) Schools of fewer than 126 students shall employ or contract with a licensed and endorsed school library media specialist.
- (3) If a district has fewer than 126 students, the district may utilize a consortium, multidistrict agreement, or inter-local cooperative to secure these services.

OPI Guidance Standard:

- 3) Districts with fewer than 126 students may employ or contract with a licensed, endorsed school counselor or Class 6 specialist or utilize a consortium, multidistrict agreement, or inter-local cooperative to secure these services.

What does the OPI/MSSA Program require?

- ▶ Sign a "Letter of Agreement" annually.
- ▶ Pay a \$300.00 fee per program for each school site, **not each district.**
- ▶ Annually attend at district expense one training held at four locations in August.
- ▶ Complete the rubric for each program for individual students and a summary per school. Keep a file at the school for three years, they do not need to be turned into the MSSA.
- ▶ Insure that a licensed instructor administers the programs in your district and school.

HOW DOES A SCHOOL COMPLETE THE RUBRIC?

- One rubric is completed for each student and kept at the school in a file. (Save for three years)
- A summary rubric is completed for each school and kept in the school file also. (Save for three years).
- Rubrics are to be complete by May of each year and stored in a file within the district.

Example Individual Assessment

2019- 2020 COUNSELING ASSESSMENT RUBRIC

By May 2020, eighty percent of the (K-4) students at _____ School will have an understanding of:

Specific Measurable Objective: Personal/Social Development Standard Three

Students will understand safety and survival skills.

- Define stress and list some of its symptoms; discuss ("ok" and "not ok") ways to reduce stress.
- Determine one thing that makes you stressed. Discuss and illustrate coping skills.
- Determine different ways to prevent stress and evaluate which might work for him/her. Describe ways to seek help in coping with life events.
- Define and list potential "live events"; discussing the emotions that may accompany them and coping strategies.

Student name: Dan Rask Grade: 2

PROCESS	4 - ADVANCED	3 - PROFICIENT	2 – NEARING PROFICIENCY	1 - NOVICE
Define stress and list some of its symptoms; discuss ("ok" and "not ok") ways to reduce stress.		X		
Determine one thing that makes you stressed. Discuss and illustrate coping skills.		X		
Determine different ways to prevent stress and evaluate which might work for him/her. Describe ways to seek help in coping with life events.			X	
Define and list potential "live events"; discussing the emotions that may accompany them and coping strategies.				x

The counselor in each school completes a form for each student and keeps them in a file for three years. Determine where you believe the student is on the rubric based upon your judgement.

Example Summary Assessment
2019 - 2020 GUIDANCE ASSESSMENT RUBRIC

By May 2020, eighty percent of the (K-4) students at _____ School will have an understanding of:

Specific Measurable Objective: Personal/Social Development Standard Three

Students will understand safety and survival skills.

- Define stress and list some of its symptoms; discuss ("ok" and "not ok") ways to reduce stress.
- Determine one thing that makes you stressed. Discuss and illustrate coping skills.
- Determine different ways to prevent stress and evaluate which might work for him/her. Describe ways to seek help in coping with life events.
- Define and list potential "live events"; discussing the emotions that may accompany them and coping strategies.

Student name: MSSA Elementary Grade: K-4 Summary (15 Total Students)

PROCESS	4 - ADVANCED	3 - PROFICIENT	2 – NEARING PROFICIENCY	1 - NOVICE
Define stress and list some of its symptoms; discuss ("ok" and "not ok") ways to reduce stress.	1	9	3	2
Determine one thing that makes you stressed. Discuss and illustrate coping skills.		6	6	3
Determine different ways to prevent stress and evaluate which might work for him/her. Describe ways to seek help in coping with life events.	3	4	4	4
Define and list potential "live events"; discussing the emotions that may accompany them and coping strategies.	5	4	3	3

The counselor in each school completes a summary form for each grade designation and keeps them in a file for three years. Tally each student form from the grade grouping and enter a summary based on each student form per grade group.

MSSA STANDARDS PROGRAM CONTRACTED SPECIALISTS 2019 - 2020.

LIBRARY SPECIALIST:

Michael Schulz, Retired Library Director
 U of M Western
 535 East Orr Street
 Dillon, MT 59725
 mike.schulz@umwestern.edu
 (406) 683 - 0304

COUNSELING SPECIALIST:

Dan Rask, Executive Director
 Montana Small Schools Alliance
 710 South Atlantic Street
 U of M Western #63
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Be sure to complete the sign in sheet and insure that we have a contact person in each school. Good luck and contact your specialists with any questions. Thanks and good luck this school year!